



Terms & Conditions of Hire

Preface

Terms & Conditions Documents: This document is issued by Live Sound Design Limited, to describe the terms and conditions of hire of the Company's Sound Systems for concerts, events, tours and other performances, where provided with personnel – 'Sound Crew'.

This document is the Terms & Conditions of Hire in full, laying down the contractual agreement between Live Sound Design Ltd. and the Hirer. Please note that other documentation, such as Quotations will include short interpretations and/or parts of these terms. In all cases, this document is the definitive Terms & Conditions of Hire document and will take precedence over any other terms stated or implied elsewhere. The latest version of this document can be found in PDF format on our website at <http://www.livesounddesign.co.uk/info>

Definition of expressions used:

"Hire" This expression refers to the arrangement to use equipment supplied by the Company at an event or tour, accompanied by a crew provided by or on behalf of the Company.

The period of Hire under these terms is usually three or more days and rates applied may be quoted as 'the Tour Rate'.

These Terms & Conditions do not cover Dry Hire arrangements.

"Hirer" The person, company, department or other body who has ordered and/or accepted Equipment or services from Live Sound Design Limited.

"The Equipment" All items of equipment and or services accepted by the hirer along with any other items and or services included or implied whether specified or not.

"Audio Crew" Personnel supplied by or on behalf of Live Sound Design Ltd. as part of the hire service to install, maintain and dismantle the equipment.

"Owner/The Company" Live Sound Design Limited

Provision of the Equipment and Services

1. Provision of the Services and Equipment Live Sound Design Ltd. agrees to supply you with the sound system and rigging equipment described in the hire schedule/quotation for the hire period, together with the services of an Audio Crew of the number specified in the quotation.

2. Replacing defective Equipment: Live Sound Design Ltd. will supply all Equipment in good working order, however, in the event of a defect; the liability of Live Sound Design Ltd. will be limited to the repair or replacement of any defective Equipment, at Live Sound Design's discretion.

3. Live Sound Design's Property: Equipment remains the property of Live Sound Design Ltd at all times. In the event of a breach of any of these conditions, Live Sound Design Ltd may without prejudice to any other rights or remedies forthwith terminate the arrangement and repossess all their Equipment.

Re-hire is not allowed by the Hirer without advanced written permission.

4. Equipment Sub-hired by Live Sound Design Ltd: Equipment sub-hired by Live Sound Design Ltd. on behalf of the hirer; remains the property of the sub-hire supplier at all times. For the purpose of the hire agreement, any sub-hired equipment is subject to the same terms and conditions as equipment owned by live sound design ltd. In the event of a breach of any of these conditions, Live Sound Design Ltd may without prejudice to any other rights or remedies forthwith terminate the arrangement and repossess all their Equipment.

Principal Exclusions:

4. Unless explicitly stated in writing in the quotation, the following are excluded from the hire provision:

4.1. Taxes including Value Added Tax (VAT)

4.2. **Equipment** (other than shown in the hire schedule/quotation) including risers, sets, scaffolding, flooring, staging equipment, fork lifts or other transportation equipment.

4.3. **Rigging of Flying Points** ie the task of attaching motor chain hooks to the supporting fabric

4.4. **Locally-booked or venue equipment**

4.5. **Local Crew Personnel** (other than the Live Sound Design Audio Crew shown in the hire schedule/quotation) including loaders, stagehands, licenced riggers and electricians, operators of the Equipment. It will be the responsibility of the hirer to provide Local Crew to assist with equipment load in and load out.

4.6. **Transportation** of equipment and personnel, including freight and transport costs and storage of the equipment. Unless clearly stated otherwise, all equipment and sound crew services are quoted ex-Wellingborough, UK. All equipment should be collected

and returned here at the end of the hire period. Other arrangements must be agreed in writing prior to the commencement of the hire contract.

4.7. **Audio Crew Expenses** including reasonable travel expenses from our Wellingborough base to the event location and accommodation and crew catering. (Any mileage incurred on behalf of the hirer will be charged at industry-standard rate of £0.45 per mile)

Payment of per diem or other cash payments to sound crew personnel is at the absolute discretion of the hirer and will not be reimbursed by Live Sound Design Ltd.

4.8. **Excessive Hours** Live Sound Design Ltd reserves the right to charge the hirer for hours worked by the Audio Crew in excess of their 'standard working day'. It is understood that the 'standard 12 hour working day' may vary according to the nature of the hire and event locations, but it is the responsibility of the hirer to agree these terms in advance of the hire. Where equipment is loaded or despatched from Live Sound Design Ltd or returned to Live Sound Design Ltd during a weekend, this will normally incur an overtime charge for personnel at LSD's warehouse.

4.9. **Insurance:** It is a condition of hire that the Hirer takes out adequate insurance to cover the equipment hired. Live Sound Design Ltd will, at its sole discretion, charge the Hirer for any equipment lost, stolen or damaged as described in Paragraphs 5 and 6 below (Responsibilities of the Hirer) whether or not this is covered by the insurance policy taken out by the Hirer. Live Sound Design Ltd reserves the right to see evidence that the Equipment is adequately covered by a suitable policy, prior to checking out the Equipment. However, this does not reduce the liability of the hirer for uninsured losses.

4.10. **Carnet fees** and other administrative costs associated with transportation of Equipment outside of the United Kingdom.

If any of the above excluded items are provided or incurred by Live Sound Design Ltd as part of a hire, they will be charged to the hirer as extras to the hire agreement.

Responsibilities of the Hirer:

5. The Hirer assumes full responsibility for the Equipment from the time of checking out until checking in to Live Sound Design Ltd. The hirer is responsible for the safe keeping of equipment and is liable for any loss or damage caused to the Equipment during the period of hire. The hirer is responsible for providing suitable and adequate security arrangements for the safe keeping of the equipment during the period of hire. The hirer must take all necessary steps (at its own expense) to retain possession and control of the equipment and in the event of losing possession or control will take all necessary steps to recover the equipment.

5.1. Items of equipment are not to be used, and the Hirer will not permit them to be used, for any purpose for which they are not expressly designed.

5.2. Equipment is not to be altered or modified in any way without the prior consent of Live Sound Design Ltd.

5.3. Equipment is not to be hired, re-hired or sub-hired to any third party or parties, without the express written consent of Live Sound Design Ltd

6. The cost of replacing or repairing the Equipment will be borne in full by the Hirer. Equipment lost, damaged or modified will be charged for at full hire rate until the loss is settled in full.

6.1. **Examples of loss/damage /modification** include (but are not limited to) the following:

- Damage by persons known or unknown, including audiences and artists (whether or not as part of the performance)
- Damage or loss caused by inadequate handling by third parties (including local crew)
- Damage by adverse weather conditions including water damage
- Loss due to theft on site or in transit
- Loss or damage during transportation
- Modifying cables by cutting and/or re-wiring plugs/sockets

Hire Periods, Charges and Payments:

7. **Hire Period:** Hire charges are calculated from the date of collection / delivery to the date of return to Live Sound Design Ltd. Permission for extending hire arrangements may be granted on request but must not be assumed. Availability and prices of Equipment may vary from our rate card or as advertised on our website and cannot be guaranteed for periods of extension.

8. **Weekends & Bank Holidays:** Where the hire start date or end date falls on a weekend or bank holiday, at the discretion of Live Sound Design Ltd, checking out may be done on the last working day prior to the hire start date and/or checking in may be done on the first working day after the hire end date. Checking out or checking in may in some circumstances be arranged outside of normal operating hours.

9. Hire Equipment Charges: Hire charges are based on weekly rates, with the period of hire starting from the time of checking out by Live Sound Design Ltd at its Wellingborough base, to the time of checking in by Live Sound Design Ltd, within the normal operating hours of the Company (10.00 am and 6.00 pm). If the hire rate applied is a standard 1 week hire (this will be clearly explained either in a proposal document or a quotation document, then equipment checked out during operating hours on day 1, must be returned before 6.00 pm on the 7th day of hire, or a second week's hire will be incurred.

10. Payments: Payments must be made in full with cleared funds prior to checking out, unless the hirer has set up an account with Live Sound Design Ltd. in which case payments will be made according to the terms of the account and as stated on the invoice. Unless otherwise stated; normal account payment terms are 50% deposit (30 days before contract commencement) and 50% balance (within 30 days of submission of invoice.)

11. Late Payments: Where any discounts are offered or negotiated, any entitlement to discount will be forfeited if accounts are not paid by the due date. Furthermore, any accounts not paid by the due date will have an interest charge applied each month until payment is received in full. (The rate of interest is currently 5% above "Bank of England Base Rate" per calendar month or part thereof)

Safe Working Provisions:

12. Health & Safety Sound Crew and other Personnel supplied by Live Sound Design Ltd. must not be prevailed upon to act in any manner which is contrary to the method statements, risk assessments and codes of conduct issued by Live Sound Design Ltd. Full versions of these documents are available on request. In addition all contractors are instructed to follow established safe working practices and legal constraints and to refer to the Live Sound Design Ltd office if they are instructed to operate in contravention of these.

13. Site Access It is the responsibility of the hirer to ensure there is adequate and safe access to a performance site. We reserve the right not to deliver equipment where we believe access to be unsafe. It is the responsibility of the hirer to inform Live Sound Design Ltd beforehand of any access issues and where possible take appropriate measures to reduce risk to our sound crew and equipment.

14. Site Power It is the hirer's responsibility to ensure provision of a safe, consistent and adequate electrical power supply. Where portable generators are used, these must be regulated and adequately grounded. Please contact us if you are unsure about what power will be required. Equipment damaged due to unsafe electrical equipment at the performance site shall be repaired or replaced at the expense of the hirer.

15. Sound Pressure Levels High Sound Pressure levels can cause permanent hearing damage. Repeated exposure can have a cumulative effect. Equipment provided by Live Sound Design Ltd. can and does produce high enough sound pressure levels to cause hearing damage. Live Sound Design Ltd. cannot accept liability for any individual's failure to stay at an appropriate distance from loudspeakers or failure to take any necessary steps to protect their own hearing. It is the responsibility of the hirer to ensure the safety, with regards to protection of hearing of the general public. Where appropriate you may wish to ensure that warning notices are displayed, hearing protection is issued, or safety barriers are erected.

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16. **Local Licences:** The hirer is solely responsible for obtaining any licence, qualification or other authority, which may be required for the safe and legal operation of the Equipment hired and agrees to abide by all legal guidelines relating to the installation and operation of the Equipment. This includes Radio licenses for wireless equipment, through specific engagement with Ofcom in the UK through JFMG. (www.jfmg.co.uk)

General Terms and Provisions:

17. **Contract of Hire:** The placing of an order for equipment by the Hirer or the issuing of a sales invoice by Live Sound Design constitutes a contract which binds the Hirer to accept these conditions and our full terms and conditions of business.

18. **Termination:** Live Sound Design Ltd may terminate the hire contract under these terms and conditions, either immediately, or at any time within three months after that, by notice to the Hirer and no payment shall be subsequently accepted by Live Sound Design Ltd without knowledge of such termination shall in any way prejudice or affect the operation of this clause; if the Hirer:

18.1. fails to pay any Rentals or other sums payable under these conditions or under any other agreement between the Hirer and Live Sound Design Ltd, in full within 14 days of such sums becoming due (whether demanded or not.)

18.2. commits a breach of any of the other terms and conditions of the contract (whether express or implied)

18.3. does or causes to be done any thing, which in the opinion of Live Sound Design Ltd may jeopardise Live Sound Design Ltds rights in the Equipment.

18.4. is involved in any legal process (whether directly or indirectly) that results in a levy on or against any of the hired equipment, or against any premises where the equipment is, or against any of the Hirer's goods or other property, or the hirer permits any judgement against it to remain unsatisfied for seven days

18.5. suffers an interim order (as an individual) under the Insolvency Act or enters into a voluntary arrangement or suffers the making of a statutory demand or the presentation of a petition for a bankruptcy order.

18.6. enters into any liquidation, calls any meeting of its creditors, or has a receiver or administrative receiver appointed of all or any of its undertaking or assets, or suffers the appointment or the presentation of a petition for the appointment of an Administrator under the provisions of Part II of the Insolvency Act, or is deemed by virtue of Section 123 of the Insolvency Act to be unable to pay its debts.

19. **Force Majeure:** Live Sound Design Ltd is not liable for any failure to supply a product or service where that failure is wholly caused by an event that could not reasonably have been foreseen, forestalled or prevented. This may include (but is not limited to) acts of war,terrorism, or natural disasters.

20. **English Jurisdiction:** All agreements, contracts and transactions entered into with Live Sound Design Ltd will be bound and governed by English Law.

This document supersedes all previous terms and conditions of hire.